

**CITY OF YUTAN
P.O. BOX 215 - 112 VINE ST.
YUTAN, NE 68073
(402) 625-2112**

EXTRACT FROM MINUTES OF A REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YUTAN, IN THE COUNTY OF SAUNDERS, STATE OF NEBRASKA HELD AT THE CITY OFFICE IN SAID CITY ON THE 18TH DAY OF JUNE, 2019, AT 7:00 p.m.

Notice of the meeting was given in advance thereof by posting notice, a designated Method for giving notice, as shown by the (Affidavit of Publication) (Certificate of Posting Notice) attached to these minutes. Notice of this meeting was given to the Mayor and all members of the City Council and a copy of their acknowledgment of receipt of notice and the agenda is attached to these minutes. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Meeting was called to order at 7:00 p.m. by Mayor Egr. Council members McLaughlin, Peterson, and Thompson were present. Council member Beck was absent. Mayor Egr opened the meeting with the Pledge of Allegiance. Egr then informed all of the individuals present of the location of the poster regarding the Open Meetings Act. The minutes of the regular meeting on May 23rd, 2019, were approved as mailed with a motion from Peterson and seconded by Thompson. Upon roll call, vote was as follows. YEA: McLaughlin, Peterson, and Thompson. NO: None. Motion carried. The May Treasurer's Report was accepted as submitted.

- 1) Claims - Motion was made by Thompson and seconded by McLaughlin to pay all claims. Upon roll call, vote was as follows. YEA: McLaughlin, Peterson and Thompson. No: None. Motion carried. Claims list: Badger Meter 116.59; Big Rig Repair 300.00; Bromm, Lindahl 261.00; Cardmember Services 4,045.70; Companion Life 128.39; Cubby's 489.67; First State Bank 1,427.89; Frontier Coop 1,603.83; Gretna Sani 150.00; HOA Solutions 376.50; Int Rev 6,063.96; Karen Porter 67.22; LoNM 445.00; Loftus Septic 450.00; Lowes 627.90; McAtee Construction 9,697.00; Midwest Labs 151.00; Midwest Radar 80.00; Menards 1,069.39; MUD 95.82; NE Dept of Rev 2,089.53; Odeys 184.00; One Call 19.22; OPPD 4,617.27; Outdoor Recreation Products 167.00; QuickBooks 2,000.00; Total Tool 185.05; Tys Outdoor Power 249.23; U.S. Cellular 89.15; U.S.P.O. 145.25; Utility Equipment Co 724.00; Wahoo-Waverly 62.29; Windstream 54.22; Insuf Chk 60.14; Insuf Chk 60.00; Insuf Chk 81.65;
- 2) No open discussion from the public was held.
- 3) Building permits #1562-1567 were submitted for approval. A motion was made by McLaughlin and seconded by Peterson to approve permits #1562-1567. Upon roll call, vote was as follows. YEA: McLaughlin, Peterson, and Thompson. NO: None. Motion carried.
- 4) The City Administrator's report was submitted to the council. City Administrator

Bockelmann explained that he did not receive supervisor reports from the library, police, or maintenance departments this month for various reasons. However, Utility Superintendent Thiessen was in attendance to provide the council with the information that would have been featured in his monthly report; he informed the council that the City would be unable to discharge into the creek for the rest of this year and would, instead, discharge through the irrigation system if needed.

- 5) A motion was made by Thompson and seconded by Peterson to accept the appointment of Katy Neukirch as City Clerk-Treasurer and TIF Administrator. Upon roll call, vote was as follows. YEA: McLaughlin, Peterson, and Thompson. NO: None. Motion carried.
- 6) Resolution 2019-5: A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YUTAN, NEBRASKA, AUTHORIZING THE SALE OF PERSONAL PROPERTY. A motion to approve Resolution 2019-5 was made by Peterson and seconded by Thompson. Upon roll call, vote was as follows. YEA: McLaughlin, Peterson, and Thompson. NO: None. Motion carried.
- 7) Resolution 2019-6: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUTAN, NEBRASKA, AUTHORIZING THE MAYOR TO SIGN AN INTERLOCAL COOPERATION AGREEMENT WITH THE CITY OF FREMONT FOR BUILDING INSPECTION AND BUILDING PLAN REVIEW. A motion to approve Resolution 2019-6 was made by Thompson and seconded by Peterson. Upon roll call, vote was as follows. YEA: McLaughlin, Peterson, and Thompson. NO: None. Motion carried.
- 8) Ordinance 744: AN ORDINANCE OF THE CITY OF YUTAN, NEBRASKA, TO AMEND CHAPTER 9, ARTICLE 3, SECTION 301: BUILDING INSPECTIONS REQUIREMENTS; TO REPEAL ALL ORDINANCES IN CONFLICT HEREWITH; AND TO PROVIDE FOR EFFECTIVE DATE THEREOF. A motion to waive the three readings of Ordinance 744 was made by Thompson and seconded by McLaughlin. Upon roll call, vote was as follows. YEA: McLaughlin, Peterson, and Thompson. NO: None. Motion carried. A motion to approve Ordinance 744 was made by Thompson and seconded by Peterson. Upon roll call, vote was as follows. YEA: McLaughlin, Peterson, and Thompson. NO: None. Motion carried.
- 9) Ordinance 745: AN ORDINANCE GRANTING THE MAYOR AND CITY ADMINISTRATOR THE AUTHORITY TO MAKE CERTAIN PURCHASES WITH NOTIFICATION TO THE CITY COUNCIL. Brief discussion was held on whether all spending should go through the City Administrator or whether department heads should be able to make purchases up to \$500 without prior approval. A motion to waive the three readings of Ordinance 745 was made by McLaughlin and seconded by Peterson. Upon roll call, vote was as follows. YEA: McLaughlin, Peterson, and Thompson. NO: None. Motion carried. A motion to approve Ordinance 745 was made by Peterson and seconded by Thompson. Upon roll call, vote was as follows. YEA: McLaughlin, Peterson, and Thompson. NO: None. Motion carried.

- 10) Resolution 2019-7: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUTAN, NEBRASKA, AUTHORIZING THE MAYOR TO SIGN AN INTERLOCAL COOPERATION AGREEMENT WITH THE CITY OF WAHOO FOR MOSQUITO CONTROL SERVICES WITHIN THE CITY OF YUTAN. A motion to approve Resolution 2019-7 was made by Peterson and seconded by Thompson. Upon roll call, vote was as follows. YEA: McLaughlin, Peterson, and Thompson. NO: None. Motion carried.
- 11) City Administrator Bockelmann explained to the council that the currently drafted agreement would pose no cost to the City but would have a 2.65% charge, with a \$1.00 minimum charge, to the customer for utility bill payments and a 4.00% charge, with a \$1.00 minimum, for administrative payments, like payment for police citations. The council agreed that accepting credit cards at the Yutan City Office would be beneficial. The City Administrator was given authorization to enter into an agreement to provide this convenience.
- 12) The council reviewed JEO's estimate for completing repairs and replacements to the concrete on Cedar Drive. Council member McLaughlin asked whether it was JEO's recommendation to complete samples of the concrete and how many samples they would recommend. City Administrator Bockelmann informed him that they plan on taking three or four samples on Cedar Drive. Mayor Egr asked what the overhead charge on the estimate entails and was informed by the City Administrator that JEO builds that into estimates to account for any unforeseen expenses. City Administrator Bockelmann was then asked what the timeline would be for this project, and he explained that, with the bidding process the City must go through, this project likely wouldn't be possible until next summer.
- 13) City Administrator Bockelmann suggested early July for the budget workshop, and the council members discussed their availability. It was decided that a budget workshop would be held on July 8, 2019, at 6:00 p.m.
- 14) Council Discussion: Council member McLaughlin asked when the improvements to the approach of the Union Pacific railroad tracks would occur and was informed that it would be completed on Thursday, June 20th, weather permitting. He also mentioned the need to paint the bathrooms at Itan ballfield. The council also discussed using existing asphalt shavings to fill in around 2nd Street. It was mentioned that Luke Woster asked for more rock around the bleachers at Itan Ballfield. Council member Peterson asked about siding the small building by the water tower and asked about getting prices on what that would cost, since the building has been painted repeatedly and keeps chipping. Council member Peterson also asked about police coverage for Yutan Days and was told that four offices are scheduled to work. The council then discussed the City's regulations regarding sidewalk maintenance, as there are several residential sidewalks needing repairs. Council member Thompson explained to the council that cell service in the basement of the fire hall is not adequate to accommodate using the basement as a command center in the event of an emergency. The fire department could purchase a cell signal booster for

approximately \$3,000, and they are seeking to cost-share this purchase with the City and schools, as this purchase would benefit the entire community during a disaster by improving the emergency management officials' ability to communicate. Lastly, Utility Superintendent Thiessen informed the council that all of the streetlights have been replaced with LEDs.

Meeting adjourned at 7:41 p.m.

Next regular meeting of the Yutan City Council will be held July 16, 2019, at 7:00 p.m.

Darin Egr, Mayor

Katy Neukirch, City Clerk-Treasurer