

**CITY OF YUTAN  
P.O. BOX 215 - 112 VINE ST.  
YUTAN, NE 68073  
(402) 625-2112**

EXTRACT FROM MINUTES OF A REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YUTAN, IN THE COUNTY OF SAUNDERS, STATE OF NEBRASKA HELD AT THE CITY OFFICE IN SAID CITY ON THE 16TH DAY OF APRIL, 2019, AT 7:00 p.m.

Notice of the meeting was given in advance thereof by posting notice, a designated Method for giving notice, as shown by the (Affidavit of Publication) (Certificate of Posting Notice) attached to these minutes. Notice of this meeting was given to the Mayor and all members of the Yutan City Council and a copy of their acknowledgment of receipt of notice and the agenda is attached to these minutes. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Meeting was called to order at 7:00 p.m. by Mayor Egr. Councilmembers Beck, McLaughlin, Peterson and Thompson were present. Mayor Egr opened the meeting with the Pledge of Allegiance. Egr then informed all of the individuals present of the location of the poster regarding the Open Meetings Act. The minutes of the regular meeting on March 19<sup>th</sup>, 2019 were approved as mailed with a motion from Peterson and seconded by Thompson. Upon roll call, vote was as follows. YEA: Beck, McLaughlin, Peterson, and Thompson. NO: None. Motion carried. The March 2019 Treasurer's Report was accepted as submitted.

- 1) Claims – A motion to pay the claims was made by Thompson and seconded by Peterson. Upon roll call, vote was as follows. YEA: Thompson, Beck, McLaughlin, Peterson. NO: None. Motion carried. Claims list: Badger Meter 116.59; Base 400.00; Cardmember Services 2,081.09; Comfort Inn 299.85; Companion Life 126.25; Cubby's 453.62; Eric Wilke 1,040.82; FairPlay 3,620.00; Gretna Sani 150.00; Hidden Expression 39.00; JEO Consulting 1,317.50; Kardell Excavating 1,350.00; Laurie VanAckeren 27.09; Lowe's 724.57; Marton Marietta 833.74; Menards 136.12; MUD 485.56; NE Dept of Rev 1,725.00; NE Public Health Environmental Lab 30.00; NE Rural Water Assoc. 750.00; Noah's Ark Workshop 107.00; One Call 15.83; OPPD 5,027.87 Payroll 16,050.18; Publication Printing 44.85; PV Business Solutions 298.50; Smisek Construction 1,320.00; SE Library System 125.00; Transportation 3,351.57; U.S. Cellular 128.95; UNO 433.00; U.S.P.O. 250.70; Valley Corporation 142.70; Wahoo-Waverly 157.74; Wiese Plumbing 2,607.00 Windstream 266.25.
- 2) Open Discussion from Public – None Held
- 3) Building permits #1550-1553 were submitted. A motion was made by Peterson and seconded by McLaughlin to approve permits #1550-1553 as submitted. Upon roll call vote was as follows: YEA: Thompson, Beck, McLaughlin, Peterson. NO: None. Motion carried.
- 4) Supervisor reports were given.
- 5) A motion to appoint Brent Thiessen as Utility Superintendent was made by Peterson and seconded by McLaughlin. Upon roll call vote was as follows: YEA: Thompson, Beck, McLaughlin, Peterson. NO: None. Motion carried.

- 6) City Administrator Bockelmann presented the Tax Increment Financing Report pursuant to Nebraska Revised Statute 18-2117.02.
- 7) Justin Insinger and Steve Parr presented an overview of the potential paving project on Popular and 1<sup>st</sup> street. After council discussion, it was agreed that the width of both streets would be 28 feet wide. Insinger and Parr stated they will be present at the next City Council meeting to discuss the results of the topographic survey and potential water main work.
- 8) Jeremy Cruise from NMC CAT discussed service agreements for both vehicles. The council agreed to get service agreements for both Skid Loader and UTV. Bockelmann explained that it would be funded through a loan from First State Bank and can be explicitly budgeted for next fiscal year. A motion to purchase Skid Loader and UTV from NCM CAT was made by Thompson and seconded by Peterson. Upon roll call vote was as follows: YEA: Thompson, Beck, McLaughlin, Peterson. NO: None. Motion carried.
- 9) Bockelmann explained the changes made in the employee handbook. Councilmember Peterson expressed concern about funeral leave being abused. Bockelmann agreed to keep the current policy in the handbook. Councilmember Thompson agreed to that idea as well. Bockelmann explained the new paid time off policy. Councilmember Thompson thought the amount of carry over PTO was too high, Councilmember Peterson agreed. Councilmember Thompson suggested capping the carry over amount to 80 hours. Councilmember Peterson explained concern about how to staff, having a high amount of carry over paid time off. Councilmember McLaughlin wanted to know if government agencies go to paid time off. Bockelmann stated that a few government agencies do paid time off.  
  
Councilmember Peterson presented a paid time off accrual scale. A motion to approve the new handbook as amended to include Councilmember Peterson's paid time off accrual scale and cap the carry over amount to 80 hours was made by Thompson and seconded by McLaughlin. Upon roll call vote was as follows: YEA: Thompson, Beck, McLaughlin, Peterson. NO: None. Motion carried.
- 10) A motion to approve Resolution 2019-3 was made by McLaughlin and seconded by Thompson. Upon roll call vote was as follows: YEA: Thompson, Beck, McLaughlin, Peterson. NO: None. Motion carried.
- 11) Bockelmann explained the grant process and how the money would not be needed until the next fiscal year. A motion to authorize Mayor Egr to commit funds to Grant Application was made by McLaughlin and seconded by Thompson. Upon roll call vote was as follows: YEA: Thompson, Beck, McLaughlin, Peterson. NO: None. Motion carried.
- 12) A motion to accept McAtee Concrete Construction's bid for concrete repairs for sidewalk and water main break repairs was made by Peterson and seconded by Thompson. Upon roll call vote was as follows: YEA: Thompson, Beck, McLaughlin, Peterson. NO: None. Motion carried.
- 13) Council Discussions: Mayor Egr discussed the hole across from the Fire Station. Utility Superintendent Thiessen will get some bids to fix the hole; in the mean time we will place a cone over it.

Councilmember McLaughlin discussed getting a hold of Sudbeck on 5<sup>th</sup> and Vine as it needs regraded. He wanted to make sure sirens are ready to go. Mayor Egr stated he has someone lined up. He asked about the lagoon certificate and irrigation, as we may need an oil change for it.

Councilmember Beck voiced concern about the salary for Utility Assistant. Council held discussion on possible raise or bonus for Utility Assistant and decided to let City Administrator Bockelmann examine the options.

Utility Superintendent Thiessen stated they had an All Metals container delivered and cleaned up all the metal around the shop. He talked about purchasing a three bunker system with sand, fresh concrete and rock to keep the shop more organized. Councilmember Peterson stated that it sounds more organized and more efficient. Mayor Egr explained how we are getting the new scoreboards up at Hayes Field. We will reach out to other communities to donate the old scoreboards or ask for donation.

Meeting adjourned at 8:40 p.m.

Next regular meeting of the Yutan City Council will be held May 21, 2019, at 7:00 p.m.

Darin Egr, Mayor

Megan Schulz, City Clerk-Treasurer