

**CITY OF YUTAN
P.O. BOX 215 - 112 VINE
YUTAN, NE 68073
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EXTRACT FROM MINUTES OF A REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YUTAN, IN THE COUNTY OF SAUNDERS, STATE OF NEBRASKA HELD AT THE CITY OFFICE IN SAID CITY ON THE 16TH DAY OF JANUARY, 2018, AT 7:00 p.m.

Notice of the meeting was given in advance thereof by posting notice, a designated Method for giving notice, as shown by the (Affidavit of Publication) (Certificate of Posting Notice) attached to these minutes. Notice of this meeting was given to the Mayor and all members of the City Council and a copy of their acknowledgment of receipt of notice and the agenda is attached to these minutes. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Meeting was called to order at 7:00 p.m. by Mayor Egr. Councilmembers Beck, Long, McLaughlin, and Peterson were present. Mayor Egr opened the meeting with the Pledge of Allegiance. Egr then informed all of the individuals present of the location of the poster regarding the Open Meetings Act. The minutes of the regular meeting on December 19, 2017, approved as mailed with a motion from McLaughlin and seconded by Peterson. Upon roll call vote was as follows: YEA: Long, Beck, McLaughlin, and Peterson. NO: None. Motion carried. The Treasurer's report was accepted as submitted.

- 1) Claims - Motion was made by Peterson and seconded by McLaughlin to pay all claims. Upon roll call vote was as follows: YEA: Long, Beck, McLaughlin, and Peterson. NO: None. Motion carried. Claims list: Badger Meter 99.68; Cardmember Services 2,353.18; Commercial Ice Control 2,037.00; Cubby's 279.14; Ed Schroeder CPA 7,400.00; Electronic Engineering 2,404.73; Gretna Sani 125.00; Int Rev 1,659.60; Jackson Services 29.75; Joann Schulz 149.00; Konecky 110.00; Long Construction 721.68; Lowes 422.68; Maxim Containers 2,000.00; Menards 378.65; MUD 391.30; Midwest Laboratories 302.00; Midwest Service & Sales 413.00; NE Dept of Rev 1,257.12; NE Dept of Rev 1,772.93; NE Dept of Rev 2,024.00; NE UC Fund 126.55; Nebr Snow Equipment 289.95; One Call 10.20; OPPD 4,702.60; Payroll 19,018.75; Sargent Drilling 639.75; Ty's Outdoor 68.40; U.S. Cellular 146.74; U.S.P.O. 232.30; Wahoo-Waverly 112.34; Wiese Plumbing 850.50; Windstream 224.60; Insufficient Chk 67.52; Insufficient Chk 58.03
- 2) Open Discussion from Public – No discussion was held.
- 3) No building permit applications were submitted.
- 4) Supervisor's reports were submitted.
- 5) Street Superintendent Steven Parr with JEO Consulting Group reviewed the proposed 1 & 6 year plan, explaining the revisions made from last year. He also explained that the City is not obligated to complete these projects, as the 1 & 6 year plan is more of a planning tool for municipalities. A public hearing will be held on the 1 & 6 year plan at the February 20th council meeting to allow for public comment before the plan is

finalized, adopted, and submitted to the State.

- 6) Zach Schulz from JEO Consulting Group was in attendance to discuss the possible future steps in extending the City's utilities to developing areas. Prior to presenting the various phases, he informed the Council that another JEO representative is working with a developer who would be affected by the utility extension, but he assured the Council that no conflict of interest exists, as they are employed in different departments in separate offices. Phase I of this utility extension would be a design phase followed by a permitting process and then the bidding process. He briefly explained what each process would entail and the approximate timeline of each phase. Mr. Schulz also informed the Council of the different financing options, such as tax increment financing and conventional financing. He emphasized that the City would not need to commit to the project in its entirety; the Council could choose to approve the design phase alone and then retain the designs until a future date when they decide to approve additional steps.
- 7) This item was tabled because Utility Superintendent Wilke was not present.
- 8) **ORDINANCE NO. 734—AN ORDINANCE OF THE CITY OF YUTAN, SAUNDERS COUNTY, NEBRASKA, TO PROVIDE FOR THE WAGES AND SALARIES OF CERTAIN OFFICERS, APPOINTEES, AND EMPLOYEES OF THE CITY OF YUTAN, NEBRASKA;** Discussion was held related to Ordinance #734, passed in the December 19, 2017 regular council meeting. It was proposed that certain amendments need to be made to this ordinance, pertaining to the police department. It was decided that the pay range for part-time police officers would be increased to "12.00-20.00/hr" and that the pay range for the assistant police chief would be increased to "13.00-21.00/hr." It was also decided that the current part-time officers' pay would be increased, effective February 1st, to 20.00/hr and the current assistant police chief's pay would be increased, effective February 1st, to 20.96/hr. A motion was made by McLaughlin and seconded by Long to amend Ordinance #734 with the aforementioned changes to the police department's pay. Upon roll call vote was as follows. YEA: Long, Beck, McLaughlin, and Peterson. NO: None. Motion carried.
- 9) The Mayor and Council were informed of the email sent by a member of the former Economic Development Committee, which posed the question of what the City would like to have happen to their website. The options were to dismantle the website, transition the website to the city office, or reimburse the member for the annual cost of \$151.00 to maintain the website. It was decided that the City would pay the former member the annual cost to continue maintaining the website, and the City Clerk was instructed to inform the former committee member of the Council's decision.
- 10) Discussion was held regarding updates to the employee handbook. The Mayor and Council were informed of the advisement of the City auditor to remove the section "Personal Debts" which reads, "All City employees' water and sewer accounts shall be kept current." A motion was made by McLaughlin and seconded by Beck to update the handbook as advised. Upon roll call vote was as follows. YEA: Long, Beck, McLaughlin, and Peterson. NO: None. Motion carried.

- 11)** A motion was made by Beck and seconded by Peterson to reappoint William Smith to the Planning Commission. Upon roll call vote was as follows. YEA: Long, Beck, McLaughlin, and Peterson. NO: None. Motion carried.
- 12)** A motion was made by McLaughlin and seconded by Peterson to appoint Kevin Bradford to the Planning Commission. Upon roll call vote was as follows. YEA: Long, Beck, McLaughlin, and Peterson. NO: None. Motion carried.
- 13)** Police Chief Hannan was present to discuss the issue with parking on Maple Street between 3rd Street and 4th Street, which involves persistent parking complaints between two residents of that street section. Police Chief Hannan requested direction from the council on how they would like this issue to be handled. He suggested having no daytime parking on that section of the street, as it is difficult to enforce the current parking situation to appease all affected parties. Councilmember Peterson suggested, instead, to restrict overnight parking to remain consistent with other sections of the streets in town. The pros and cons of the differing ideas were discussed. Councilmember McLaughlin offered to make one side of the street no-parking. A motion to restrict parking on the north side of Maple Street between 3rd and 4th Street to no-parking for the same time frame as 4th Street (10 p.m. to 9 a.m.), seven days a week, was made by Long and seconded by McLaughlin. Upon roll call vote was as follows. YEA: Long and McLaughlin. NO: Beck. ABSTAIN: Peterson. Motion carried.
- 14)** Council discussions were held. The council was presented with a proposal from the Fire Chief to change City code to require businesses to install Knox boxes to allow easier entry to the fire department and rescue squad in case of an emergency. The Mayor and Council expressed concern about the cost involved in installing these Knox boxes and mandated this expense to be paid by small businesses that may struggle financially as a result. They also discussed the proposal by the Fire Chief to set up a training/burn simulator on the City's property by the lagoons. It was emphasized that an interlocal agreement would need to be written and signed by the Mayor and Fire Chief to establish which party would be responsible for the maintenance and expenses involved. Councilmember McLaughlin requested that stakes be placed to show where the proposed locations would be with the relative size of the container used for these simulations. This matter will be discussed further at the February council meeting.

Meeting adjourned at 8:01 p.m.

Next regular meeting of the Yutan City Council will be held February 20, 2017, at 7:00 p.m.

Darin Egr, Mayor

Katy Mattheis, City Clerk-Treasurer