

**CITY OF YUTAN
P.O. BOX 215 - 112 VINE
YUTAN, NE 68073
(402)625-2112**

EXTRACT FROM MINUTES OF A REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YUTAN, IN THE COUNTY OF SAUNDERS, STATE OF NEBRASKA HELD AT THE CITY OFFICE IN SAID CITY ON THE 21ST DAY OF MARCH, 2017, AT 7:00 p.m.

Notice of the meeting was given in advance thereof by posting notice, a designated Method for giving notice, as shown by the (Affidavit of Publication) (Certificate of Posting Notice) attached to these minutes. Notice of this meeting was given to the Mayor and all members of the City Council and a copy of their acknowledgment of receipt of notice and the agenda is attached to these minutes. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Meeting was called to order at 7:01 p.m. by Mayor Egr. Council Members: Beck, Long, McLaughlin, and Peterson were present. Mayor Egr opened the meeting with the Pledge of Allegiance. Egr then informed all of the individuals present of the location of the poster regarding the Open Meetings Act. The minutes of regular meeting on February 21, 2017 and special meeting on February 27, 2017 were approved as mailed. A motion from McLaughlin and seconded by Peterson. Upon roll call vote was as follows: YEA: Beck, Long, McLaughlin and Peterson. NO: None. Motion carried. The Treasurer's report was accepted as submitted.

- 1) Motion was made by Peterson and seconded by McLaughlin to pay all claims Upon roll call vote was as follows: YEA: Beck, Long, McLaughlin and Peterson. No: None. Motion carried. Claims list: Badger Meter 80.99; Barco 776.05; Bromm 217.50; Cardmember Services 2,381.95; Carroll Construction 675.00; Cubby's 314.86; Elkhorn Computer Services 1,953.02; First State Insurance Agency 27,270.00; Gretna Sanitation 125.00; Int Rev 1,461.16; Internal Rev 1,842.72; Jackson Services 25.08; Konecky 22.00; Laurie Van Ackeren 81.26; Lowe's 147.88; Menards 8.99; Metering Solutions 1,133.97; MUD 345.90; Midwest Laboratories 241.75; Municipal Service 41,750.00; NE Dept of Rev 1,810.27; NE Public Health Lab 60.00; Odeys 1,132.85; One Call 7.59; OPPD 4,837.11; Payroll 12,651.52; Subbert 225.00; The Schemmer Associates 506.91; Ty's Outdoor Power 41.73; U.S. Cellular 172.74; U.S.P.O. 199.20; Utility Equipment Co 366.97; Wahoo-Waverly 7.15; Windstream 372.15; Insufficient Check 76.00
- 2) Open discussion - Matt Dillon discussed his concerns for the current notification procedure following the passage of city ordinances and resolutions. Different notification methods, such as a mass mailing and posting on the electric sign by the highway, were considered. Steve Hayes asked if street signs had been posted on Itan Drive to warn drivers about the speed bumps. Utility Superintendent Wilke confirmed that the signs had been placed. Mr. Hayes also expressed his concerns about certain nuisance ordinance violations around the town. Police Chief Hannan took the information for further investigation.
- 3) Building permit Numbers 1458, 1459, 1460, and 1461 were submitted. A motion was made by Long and seconded by Peterson to approve permit #'s 1458, 1459, 1460, and

1461 as submitted. Upon roll call vote was as follows. YEA: Beck, Long, McLaughlin and Peterson. NO: None. Motion Carried.

- 4) Supervisors Reports were given.
- 5) ORDINANCE NO. 725—2nd reading—AN ORDINANCE AMENDING THE CITY OF YUTAN CHAPTER 8, SECTION 8-208 OF MUNICIPAL CODE BOOK AND AMENDING ORDINANCE 454 ADOPTED ON APRIL 18, 1995 REGARDING OPEN FIRES; WHEN ALLOWED. TO READ AS FOLLOWS: First Reading approved 2.21.2017, A motion was made by McLaughlin and seconded by Beck to approve the second reading of Ordinance #725. Upon roll call vote was as follows: YEA: Beck, Long, McLaughlin and Peterson. NO: None. Motion carried.

Mayor Egr opened the public hearing at 7:25 p.m. and asked for public comment regarding Yutan's comprehensive plan. Members of the public requested a copy of the comprehensive plan to review. It was noted that the comprehensive plan is available in the city office for public review and that the public should be given a fair amount of time to review the document prior to its final approval. Public hearing was closed at 7:28 p.m

- 6) ORDINANCE NO. 726—1st reading—AN ORDINANCE AMENDING THE CITY OF YUTAN COMPREHENSIVE PLAN ADOPTED BY REFERENCE PURSUANT TO THE YUTAN MUNICIPAL CODE BY CHANGING THE CURRENT COMPREHENSIVE PLAN AND ESTABLISHING NEW LONG-RANGE FUTURE GROWTH PLANS FOR THE CITY OF YUTAN, CHAPTER 10, ARTICLE 1 OF THE CITY OF YUTAN MUNICIPAL CODE; TO PROVIDE FOR THE REPEAL OF ANY ORDINANCE IN CONFLICT THEREWITH; TO PROVIDE FOR THE EFFECTIVE DATE THEREOF; AND TO ORDER THE PUBLICATION OF THE ORDINANCE IN PAMPHLET FORM. A motion was made by Long and seconded by McLaughlin to approve the first reading of Ordinance #726. Upon roll call vote was as follows: YEA: Beck, Long, McLaughlin and Peterson. NO: None. Motion carried.
- 7) Payment to First State Bank Insurance Company in the amount of \$27,270.00 for property, general liability, auto, inland marine, umbrella, and worker comp insurance was approved in the claims.
- 8) A motion was made by McLaughlin and seconded by Peterson to approve the special designated liquor license to Chieftain Community Club for Yutan Days Festival—located at 108 Vine Street, Yutan, NE—on June 23rd, 24th, and 25th from 6:00 a.m. to 2:00 a.m. Upon roll call vote was as follows: YEA: Beck, Long, McLaughlin and Peterson. NO: None. Motion carried
- 9) Discussion on the trail project was held. Possible dates and times for a town hall meeting on this issue were considered. The date of June 8th at 7:00 was tentatively selected, on the condition that the project engineer and state representatives would be able to attend at that date and time. Council would also like a timeline of the project's progression and expenses with supporting documents prior to the town hall meeting.
- 10) The Yutan Employee Handbook was discussed. The issue of potentially implementing time clocks will be revisited at a later date. The clerk was also asked to revert the paid time off section back to the original version featuring separate sick and vacation leave

rather than combined PTO. The possibility of using PTO will be revisited at the regular meeting in August or September. No action was taken on this matter.

- 11) Resolution 2017-3—WHEREAS, under the provisions of Ordinance No. 679 adopted by the City Council for the City of Yutan, establishing a method of setting compensation for city officials and employees for the City of Yutan for the period January 1, 2017 to December 31, 2017. A motion was made by Long and seconded by Beck to approve a 2.5% cost of living raise for employees who have been employed with the city for one year on January 1st, 2017. Upon roll call vote was as follows: YEA: Beck, Long, McLaughlin and Peterson. NO: None. Motion carried
- 12) Allen Arp was not present at the meeting, so this item was not discussed.
- 13) The council discussed the possible benefits and drawbacks to forming a contract with Jesse Robinson, license #3154, as an independent city electrical inspector for residential inspections. A motion to approve the contract was made by Peterson and seconded by Long. Upon roll call vote was as follows: YEA: Beck, Long, and Peterson. No: McLaughlin. Motion carried.
- 14) Payment to Municipal Service and Supply in the amount of \$41,750.00 for parts inventory per contract approved on September 20, 2016 for improvements to the lift station was approved in the claims.
- 15) A motion was made by Beck and seconded by Peterson to approve the mayor's appointment of Mary Jo Robinson to the library board. Upon roll call vote was as follows: YEA: Beck, Long, McLaughlin and Peterson. NO: None. Motion carried
- 16) Further research was requested before the council would consider the mayor's appointment of Eric Wilke to the position of city manager. It was noted that the position of city manager would need to be added to the code book before any appointment could take place.
- 17) Council discussion was held regarding the request of the rural fire board to consider changing the date and time of city council meetings, so the fire board's meetings are no longer a time conflict with the city council meetings. It was discussed changing the time to 6:00, and this item will be addressed at the next regular council meeting.

Meeting adjourned at 8:48 p.m.

Darin Egr, Mayor

Katy Mattheis, Deputy City Clerk