

**CITY OF YUTAN
P.O. BOX 215 - 112 VINE ST
YUTAN, NE 68073
(402) 625-2112**

EXTRACT FROM MINUTES OF A SPECIAL MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YUTAN, IN THE COUNTY OF SAUNDERS, STATE OF NEBRASKA HELD AT CITY HALL, YUTAN, NEBRASKA ON THE 29TH DAY OF JULY 2019, AT 6:00 p.m.

Notice of the meeting was given in advance thereof by posting notice, a designated method for giving notice, as shown by the (Affidavit of Publication) (Certificate of Posting Notice) attached to these minutes. Notice of this meeting was given to the Mayor and all members of the City Council and a copy of their acknowledgment of receipt of notice and the agenda is attached to these minutes. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Meeting was called to order at 6:00 p.m. by Mayor Egr. Council members Thompson, Beck, McLaughlin, and Peterson were present. Mayor Egr informed all of the individuals present of the location of the poster regarding the Open Meetings Act.

- 1) A budget workshop was held. The city administrator described the various capital improvement projects being considered for the next fiscal year. City Administrator Bockelmann informed the council that the City Engineer's top priority is the water main upgrade on 3rd and 4th streets from Hillside Avenue to Poplar Street. The engineer also believes that completing an infrastructure study is of utmost importance to ascertain whether current infrastructure will be sufficient for the developments planned in the near future. Updating the town's meters to an electronic system was also discussed. It was emphasized that these electronic meters would save employees the time it takes to manually read the meter for each residence and business and enter these readings into the billing system. It was also mentioned that many meters are old and that the maintenance department has had to replace several meters experiencing issues due to their age. The council also discussed upgrading the lawnmowers. The city administrator explained to the council that the City is essentially operating at its financial capacity considering the current revenue sources. They explored the respective impacts of raising the mill levy to provide more funding for various projects versus seeking bonds for specific projects. Other projects considered for the next fiscal year include constructing a parking lot at Hayes Ballfield, asphaltting the library parking lot, and purchasing mosquito spraying equipment. Police Chief Hannan was also in attendance and spoke with the council regarding the police department's budget. Chief Hannan mentioned that he has an employee expressing interest in full-time employment with the City of Yutan. This officer would like health insurance but may consider working full-time without it, depending on the wage and benefits package offered. Chief Hannan explained that he would like to eventually become a full-time employee as well but that he isn't sure exactly when he will be ready for that. He stated that he believes the city will grow sufficiently to justify the employment of two full-time officers. The council discussed the increase to salaries this would require as well as the currently offered benefits that would also impact the overall budget for the police department. City Administrator Bockelmann also described to the council several community events that he and the clerk would like to plan for the upcoming year; he mentioned that, in addition to the funds currently budgeted for this purpose, the office could also utilize Keno funds to help supplement the funding for these events. The council then discussed each department's salary projections for the next year. City Administrator Bockelmann

reminded the council that a salary range still needs to be created for his position. Councilmember Thompson stated that he would like to see a wider range for each position, and Councilmember Peterson countered that she would like each position to have an ultimate cap for salaries to prevent repeated raises without increased job responsibilities. The council would like to increase the budgeted salary amount to allow for a maximum of a 3% cost-of-living wage increase for the part-time police chief and all full-time employees, emphasizing that they can in December whether they want to approve that full amount or authorize a lower raise. Lastly, they discussed the revenue and expense totals of each fund.

2) No council discussion was held.

Meeting was adjourned at 7:17 p.m.

Cole Bockelmann, City Administrator

Darin Egr, Mayor